

TOWN OF CLARKSON
TOWN BOARD MEETING
June 28, 2016

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, June 28, 2016 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 PM.

PRESENT:

| | |
|--------------------|------------------------|
| Paul Kimball | Supervisor |
| Allan Hoy | Councilperson |
| Christa Filipowicz | Councilperson |
| Patrick Didas | Councilperson |
| Jackie Smith | Councilperson |
| ** Sharon Mattison | Town Clerk |
| ** Robert Viscardi | Highway Superintendent |
| Richard Olson | Attorney for the Town |

ALSO:

| | |
|-------------------|-------------------------------------|
| Kristin Coon | Assistant to Supervisor |
| Chad Fabry | Building Inspector/Code Enforcement |
| Elizabeth Spencer | Assessor |
| Katharine Kemp | Deputy Town Clerk |
| **excused | |

Supervisor Kimball opened the meeting and Katharine Kemp, Deputy Town Clerk, led all those present in the Pledge of Allegiance. A moment of silence was observed for those serving in the military.

OPEN FORUM

No one spoke.

RESOLUTION REQUIRING CUTTING OF GRASS

PRESENT: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith

ABSENT: None

Introduced by: Councilperson Filipowicz

Seconded by: Councilperson Smith

Whereas, the Town Board has received a report from Chad Fabry, Building Inspector that property at **288 Lawrence Road, Clarkson, NY** has an unhealthful and dangerous condition, to wit high grass and weeds; and

Whereas, the Town Board has reviewed this report and determined that the allegations contained therein are accurate; and

Whereas, pursuant to Local Law #2-2009, "Removal of Brush, Grass, Rubbish or Weeds and Spraying of Poisonous Shrubs or Weeds Law of the Town of Clarkson" this board may direct the property owner to remedy this condition and if such condition is not remedied within ten (10) days, have the condition remedied by the Town with the cost thereof to be assessed to the property;

NOW, THEREFORE, BE IT RESOLVED:

Section 1. That the Building Inspector is directed to mail and post the notice as set forth in Local Law #2-2009;

Section 2. That if the condition is not remedied within ten (10) days of the notice, the Building Inspector shall notify the Highway Superintendent who is directed to take appropriate action to remedy the condition;

06.28.16

Section 3. That this resolution shall take effect immediately.

VOTE OF THE BOARD

AYES: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

RESOLUTION REQUIRING CUTTING OF GRASS

PRESENT: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith

ABSENT: None

Introduced by: Councilperson Filipowicz

Seconded by: Councilperson Smith

Whereas, the Town Board has received a report from Chad Fabry, Building Inspector that property at **334 Gilmore Road, Clarkson, NY** has an unhealthful and dangerous condition, to wit high grass and weeds; and

Whereas, the Town Board has reviewed this report and determined that the allegations contained therein are accurate; and

Whereas, pursuant to Local Law #2-2009, "Removal of Brush, Grass, Rubbish or Weeds and Spraying of Poisonous Shrubs or Weeds Law of the Town of Clarkson" this board may direct the property owner to remedy this condition and if such condition is not remedied within ten (10) days, have the condition remedied by the Town with the cost thereof to be assessed to the property;

NOW, THEREFORE, BE IT RESOLVED:

Section 1. That the Building Inspector is directed to mail and post the notice as set forth in Local Law #2-2009;

Section 2. That if the condition is not remedied within ten (10) days of the notice, the Building Inspector shall notify the Highway Superintendent who is directed to take appropriate action to remedy the condition;

Section 3. That this resolution shall take effect immediately.

VOTE OF THE BOARD

AYES: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

RESOLUTION REQUIRING CUTTING OF GRASS

PRESENT: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith

ABSENT: None

Introduced by: Councilperson Filipowicz

Seconded by: Councilperson Smith

Whereas, the Town Board has received a report from Chad Fabry, Building Inspector that property at **3770 Lake Road, Clarkson, NY** has an unhealthful and dangerous condition, to wit high grass and weeds; and

Whereas, the Town Board has reviewed this report and determined that the allegations contained therein are accurate; and

Whereas, pursuant to Local Law #2-2009, "Removal of Brush, Grass, Rubbish or Weeds and Spraying of Poisonous Shrubs or Weeds Law of the Town of Clarkson" this board may direct the property owner to remedy this condition and if such condition is not remedied within ten (10) days, have the condition remedied by the Town with the cost thereof to be assessed to the property;

06.28.16**Now, therefore, be it resolved:**

Section 1. That the Building Inspector is directed to mail and post the notice as set forth in Local Law #2-2009;

Section 2. That if the condition is not remedied within ten (10) days of the notice, the Building Inspector shall notify the Highway Superintendent who is directed to take appropriate action to remedy the condition;

Section 3. That this resolution shall take effect immediately.

VOTE OF THE BOARD

AYES: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

RESOLUTION REQUIRING CUTTING OF GRASS

PRESENT: Supervisor Kimball, Councilpersons, Hoy, Filipowicz, Didas and Smith

ABSENT: None

Introduced by: Councilperson Filipowicz

Seconded by: Councilperson Smith

Whereas, the Town Board has received a report from Chad Fabry, Building Inspector that property at **8470 Ridge Road, Clarkson, NY** has an unhealthful and dangerous condition, to wit high grass and weeds; and

Whereas, the Town Board has reviewed this report and determined that the allegations contained therein are accurate; and

Whereas, pursuant to Local Law #2-2009, "Removal of Brush, Grass, Rubbish or Weeds and Spraying of Poisonous Shrubs or Weeds Law of the Town of Clarkson" this board may direct the property owner to remedy this condition and if such condition is not remedied within ten (10) days, have the condition remedied by the Town with the cost thereof to be assessed to the property;

Now, therefore, be it resolved:

Section 1. That the Building Inspector is directed to mail and post the notice as set forth in Local Law #2-2009;

Section 2. That if the condition is not remedied within ten (10) days of the notice, the Building Inspector shall notify the Highway Superintendent who is directed to take appropriate action to remedy the condition;

Section 3. That this resolution shall take effect immediately.

VOTE OF THE BOARD

AYES: Supervisor Kimball, Councilpersons, Hoy, Filipowicz, Didas and Smith

NAYS: None

RESOLUTION REQUIRING CUTTING OF GRASS

PRESENT: Supervisor Kimball, Councilpersons, Hoy, Filipowicz, Didas and Smith

ABSENT: None

Introduced by: Councilperson Filipowicz

Seconded by: Councilperson Smith

Whereas, the Town Board has received a report from Chad Fabry, Building Inspector that property at **8438 Ridge Road, Clarkson, NY** has an unhealthful and dangerous condition, to wit high grass and weeds; and

06.28.16

Whereas, the Town Board has reviewed this report and determined that the allegations contained therein are accurate; and

Whereas, pursuant to Local Law #2-2009, "Removal of Brush, Grass, Rubbish or Weeds and Spraying of Poisonous Shrubs or Weeds Law of the Town of Clarkson" this board may direct the property owner to remedy this condition and if such condition is not remedied within ten (10) days, have the condition remedied by the Town with the cost thereof to be assessed to the property;

Now, therefore, be it resolved:

Section 1. That the Building Inspector is directed to mail and post the notice as set forth in Local Law #2-2009;

Section 2. That if the condition is not remedied within ten (10) days of the notice, the Building Inspector shall notify the Highway Superintendent who is directed to take appropriate action to remedy the condition;

Section 3. That this resolution shall take effect immediately.

VOTE OF THE BOARD

AYES: Supervisor Kimball, Councilpersons, Hoy, Filipowicz, Didas and Smith

NAYS: None

RESOLUTION REQUIRING CUTTING OF GRASS

PRESENT: Supervisor Kimball, Councilpersons, Hoy, Filipowicz, Didas and Smith

ABSENT: None

Introduced by: Councilperson Filipowicz

Seconded by: Councilperson Smith

Whereas, the Town Board has received a report from Chad Fabry, Building Inspector that property at **4 Larrigan Crossing, Clarkson, NY** has an unhealthful and dangerous condition, to wit high grass and weeds; and

Whereas, the Town Board has reviewed this report and determined that the allegations contained therein are accurate; and

Whereas, pursuant to Local Law #2-2009, "Removal of Brush, Grass, Rubbish or Weeds and Spraying of Poisonous Shrubs or Weeds Law of the Town of Clarkson" this board may direct the property owner to remedy this condition and if such condition is not remedied within ten (10) days, have the condition remedied by the Town with the cost thereof to be assessed to the property;

Now, therefore, be it resolved:

Section 1. That the Building Inspector is directed to mail and post the notice as set forth in Local Law #2-2009;

Section 2. That if the condition is not remedied within ten (10) days of the notice, the Building Inspector shall notify the Highway Superintendent who is directed to take appropriate action to remedy the condition;

06.28.16

Section 3. That this resolution shall take effect immediately.

VOTE OF THE BOARD

AYES: Supervisor Kimball, Councilpersons, Hoy, Filipowicz, Didas and Smith

NAYS: None

DISCUSSION:

Councilperson Filipowicz suggested that 8162 Ridge Road be added to the mowing list. Chad Fabry will investigate.

POGROSZEWSKI DEDICATION

Supervisor Kimball commented that M. Dawn Rejewski, Court Clerk, is working with the Pogroszewski family on the dedication of the Courtroom at the Clarkson Justice Court. S. Mattison will be in touch with Dawn to coordinate this event and report back to the Town Board.

BUILDING PERMIT FEE SCHEDULE

Chad Fabry reported that he has reviewed fee schedules for surrounding towns. He noted that our residential fees are pretty consistent; however, our fees for certificates of occupancy and commercial permits need to be updated. He will work on these revisions and report back to the Board for approval.

MUNICIPAL ENERGY PROGRAM AGREEMENT

Supervisor Kimball commented that he would like to research this further before signing an extension agreement.

LOCAL LAW #2-2009

Attorney Olson will prepare official language revising this local law concerning lawn mowing in an effort to expedite the process. This will be reviewed at the next meeting.

EMPLOYEE HANDBOOK REVISION

Councilperson Filipowicz led a short discussion on the addition of a nepotism policy. Attorney Olson will prepare official language to be reviewed at the next meeting.

MOTION TO ALLOW SUPERVISOR TO SIGN SUBSTITUTION OF COLLATERAL DOCUMENT FOR BOBCAT EXCAVATOR

Motion by Councilperson Smith

Seconded by Councilperson Didas

To allow supervisor to sign substitution of collateral document for trade-in of 2015 Bobcat excavator for 2016 model.

Unanimously carried

TOWN CLERK REPORTS

S. Mattison was excused.

BUILDING INSPECTOR REPORTS

Chad Fabry will visit the Butler property at 8470 Ridge Road to deem if the house can officially be condemned. He reported that he is following the progress of several new builds in town and has been called to investigate several noise complaints.

ASSESSOR REPORTS

Liz Spencer reported that the final roll will be delivered Thursday and she will now begin working on land values, noting that this has not been done since 2009. She also commented that the Express Mart property sale has been finalized. She will be attending class in Batavia the rest of this week.

Liz also reviewed *courtesy partial merges* and distributed copies of the procedure followed by Monroe County (attached). This would allow a resident to merge two adjacent parcels, as long as neither parcel had been part of a subdivision, at no cost. This will be discussed further at the next meeting.

06.28.16

HIGHWAY SUPT. REPORTS

R. Viscardi was excused.

MINUTES

Motion by Councilperson Didas
 Seconded by Councilperson Filipowicz
 To approve May 24, 2016 minutes.
 Unanimously carried

MINUTES

Motion by Councilperson Didas
 Seconded by Councilperson Filipowicz
 To approve June 14, 2016 minutes.
 Unanimously carried

AUDIT—06-02-2016

Motion by Councilperson Hoy
 Seconded by Councilperson Smith
 To authorize payment of audit 06-02-2016 to include the following:
 Vouchers 20160487-20160521: Total \$23,442.03; Gen. \$6,409.23; Hwy. \$16,819.34;
 SS \$213.46
 For distribution checks from 31356 to 31385
 Unanimously carried

EXECUTIVE SESSION

Motion by Councilperson Didas
 Seconded by Councilperson Hoy
 To enter executive session at 6:40 P.M.
 Unanimously carried

RETURN TO REGULAR SESSION

Motion by Councilperson Smith
 Seconded by Councilperson Didas
 To return to regular session at 7:03 P.M.
 Unanimously carried

MOTION TO ADJOURN

Motion to adjourn at 7:05 P.M. by Councilperson Didas
 Seconded by Councilperson Filipowicz
 Unanimously carried

Respectfully submitted,

Katharine Kemp
 Deputy Town Clerk

Approved 07-12-2016




Real Property Services
Monroe County, New York

Maggie Brooks
County Executive

Timothy P. Murphy
Director

To: All Assessors

From: Timothy P. Murphy, Director 
Sherif Mansour, Tax Map Supervisor

Date: January 12, 2010

Subject: Courtesy Parcel Combination Procedures

This office has been asked to outline our requirements for making courtesy parcel merges for tax mapping purposes. Please be aware that the following conditions must be met before parcels can be considered for combination into one parcel:

1. All parcels must be located entirely within one city, one town or one village and one school district.
2. All parcels must be contiguous.
3. All parcels must be owned by the same persons.
4. Parcels cannot be in a subdivision.
5. Courtesy combination must be received in Real Property Services between January 1 and March 1.
6. Reverse courtesy combination requires filing a subdivision.
7. Real Property Services must receive an original letter signed by the Assessor or Acting Assessor requesting the combination. That letter shall include the tax map number and owners' names of each parcel to be combined. The letter shall also indicate the tax map number to remain on the tax map that will identify the one parcel.
8. Real Property Services must receive a copy of a letter to the Assessor or Acting Assessor identifying the parcels to be combined and signed by all owners of the properties.
9. Real Property Services must receive copies of proof of payment of all property taxes.

In addition to our requirements, make certain that the property owners have satisfied any local requirements for courtesy combination of parcels.

If local requirements include filing a map with the locality, we will require a copy of such.

2/2/10 304 County Office Building • 39 West Main Street • Rochester, New York 14614
(585) 753-1125 • fax: (585) 753-1192 • www.monroecounty.gov

cc: PB, R. Olson, JP Schepp, P. Kimball