

TOWN OF CLARKSON
TOWN BOARD MEETING
August 11, 2015

The Town Board of the Town of Clarkson held their regular meeting on Tuesday, August 11, 2015 at the Clarkson Town Hall, 3710 Lake Road, Clarkson, NY at 6:00 PM.

PRESENT:

Paul Kimball	Supervisor
Allan Hoy	Councilperson
Christa Filipowicz	Councilperson
Patrick Didas	Councilperson
** Jackie Smith	Councilperson
Sharon Mattison	Town Clerk
Robert Viscardi	Highway Supt.
Richard Olson	Attorney for the Town

ALSO:

Kristin Coon	Ass't to Supervisor
Chad Fabry	Building Insp/Code Enf.
**excused	

Supervisor Kimball opened the meeting, and Sharon Mattison, Town Clerk led all those present in the Pledge of Allegiance. A moment of silence was observed for those serving in the military.

OPEN FORUM

Jill Wisnowski reported for the Recreation Center. Summer programs went well and the number of participants was mildly increased compared to last year. Fall softball has had many delays because of the weather. She distributed copies of the fall brochure and shared information about upcoming fall and holiday events. Approximately 1,000 residents attended their 4th of July celebration. Per school demographics, the population is down significantly which will most likely affect registrations. The senior resident population continues to grow.

Monroe Ambulance gave a status report on their activity from July 2014 through July 2015. They have covered 99% of calls, with 718 calls in Clarkson alone. They shared information regarding response times, number of calls per town, equipment costs, training, and additional services offered. The Board thanked them for this information and for the services they provide.

RESOLUTION REQUIRING CUTTING OF GRASS

PRESENT: Supervisor Kimball, Councilpersons Hoy, Filipowicz and Didas

ABSENT: Councilperson Smith

Introduced by: Councilperson Didas

Seconded by: Councilperson Hoy

Whereas, the Town Board has received a report from Chad Fabry, Building Inspector that property at **288 Lawrence Road, Clarkson, NY** has an unhealthful and dangerous condition, to wit high grass and weeds; and

Whereas, the Town Board has reviewed this report and determined that the allegations contained therein are accurate; and

Whereas, pursuant to Local Law #2-2009, "Removal of Brush, Grass, Rubbish or Weeds and Spraying of Poisonous Shrubs or Weeds Law of the Town of Clarkson" this board may direct the property owner to remedy this condition and if such condition is not remedied within ten (10) days, have the condition remedied by the Town with the cost thereof to be assessed to the property;

08.11.15**NOW, THEREFORE, BE IT RESOLVED:**

Section 1. That the Building Inspector is directed to mail and post the notice as set forth in Local Law #2-2009;

Section 2. That if the condition is not remedied within ten (10) days of the notice, the Building Inspector shall notify the Highway Superintendent who is directed to take appropriate action to remedy the condition;

Section 3. That this resolution shall take effect immediately.

VOTE OF THE BOARD

AYES: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

RESOLUTION REQUIRING CUTTING OF GRASS

PRESENT: Supervisor Kimball, Councilpersons Hoy, Filipowicz and Didas

ABSENT: Councilperson Smith

Introduced by: Councilperson Didas

Seconded by: Councilperson Hoy

Whereas, the Town Board has received a report from Chad Fabry, Building Inspector that property at **3250 Lake Road, Clarkson, NY** has an unhealthful and dangerous condition, to wit high grass and weeds; and

Whereas, the Town Board has reviewed this report and determined that the allegations contained therein are accurate; and

Whereas, pursuant to Local Law #2-2009, "Removal of Brush, Grass, Rubbish or Weeds and Spraying of Poisonous Shrubs or Weeds Law of the Town of Clarkson" this board may direct the property owner to remedy this condition and if such condition is not remedied within ten (10) days, have the condition remedied by the Town with the cost thereof to be assessed to the property;

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VOTE OF THE BOARD

AYES: Supervisor Kimball, Councilpersons Hoy, Filipowicz, Didas and Smith

NAYS: None

RESOLUTION REQUIRING CUTTING OF GRASS

PRESENT: Supervisor Kimball, Councilpersons, Hoy, Filipowicz and Didas

ABSENT: Councilperson Smith

Introduced by: Councilperson Didas

Seconded by: Councilperson Hoy

Whereas, the Town Board has received a report from Chad Fabry, Building Inspector that property at **8470 Ridge Road, Clarkson, NY** has an unhealthful and dangerous condition, to wit high grass and weeds; and

08.11.15

Whereas, the Town Board has reviewed this report and determined that the allegations contained therein are accurate; and

Whereas, pursuant to Local Law #2-2009, "Removal of Brush, Grass, Rubbish or Weeds and Spraying of Poisonous Shrubs or Weeds Law of the Town of Clarkson" this board may direct the property owner to remedy this condition and if such condition is not remedied within ten (10) days, have the condition remedied by the Town with the cost thereof to be assessed to the property;

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VOTE OF THE BOARD

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NAYS: None

Discussion: Supervisor Kimball remarked that the process for mowing lawns is very cumbersome and perhaps the Board could review this process and how to simplify it.

RESOLUTION REQUIRING CUTTING OF GRASS

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ABSENT: Councilperson Smith

Introduced by: Councilperson Didas

Seconded by: Councilperson Hoy

Whereas, the Town Board has received a report from Chad Fabry, Building Inspector that property at **8162 Ridge Road, Clarkson, NY** has an unhealthful and dangerous condition, to wit high grass and weeds; and

Whereas, the Town Board has reviewed this report and determined that the allegations contained therein are accurate; and

Whereas, pursuant to Local Law #2-2009, "Removal of Brush, Grass, Rubbish or Weeds and Spraying of Poisonous Shrubs or Weeds Law of the Town of Clarkson" this board may direct the property owner to remedy this condition and if such condition is not remedied within ten (10) days, have the condition remedied by the Town with the cost thereof to be assessed to the property;

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NAYS: None

RESOLUTION REQUIRING CUTTING OF GRASS

PRESENT: Supervisor Kimball, Councilpersons, Hoy, Filipowicz and Didas

ABSENT: Councilperson Smith

Introduced by: Councilperson Didas

Seconded by: Councilperson Hoy

Whereas, the Town Board has received a report from Chad Fabry, Building Inspector that property at **334 Gilmore Road, Clarkson, NY** has an unhealthful and dangerous condition, to wit high grass and weeds; and

Whereas, the Town Board has reviewed this report and determined that the allegations contained therein are accurate; and

Whereas, pursuant to Local Law #2-2009, "Removal of Brush, Grass, Rubbish or Weeds and Spraying of Poisonous Shrubs or Weeds Law of the Town of Clarkson" this board may direct the property owner to remedy this condition and if such condition is not remedied within ten (10) days, have the condition remedied by the Town with the cost thereof to be assessed to the property;

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NAYS: None

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PRESENT: Supervisor Kimball, Councilpersons, Hoy, Filipowicz, Didas, and Smith

ABSENT: None

Introduced by: Councilperson Didas

Seconded by: Councilperson Hoy

Whereas, the Town Board has received a report from Chad Fabry, Building Inspector that property at **2575 Lake Road, Clarkson, NY** has an unhealthful and dangerous condition, to wit high grass and weeds; and

Whereas, the Town Board has reviewed this report and determined that the allegations contained therein are accurate; and

Whereas, pursuant to Local Law #2-2009, "Removal of Brush, Grass, Rubbish or Weeds and Spraying of Poisonous Shrubs or Weeds Law of the Town of Clarkson" this board may direct the property owner to remedy this condition and if such condition is not remedied within ten (10) days, have the condition remedied by the Town with the cost thereof to be assessed to the property;

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VOTE OF THE BOARD

AYES: Supervisor Kimball, Councilpersons, Hoy, Filipowicz, Didas and Smith

NAYS: None

RESOLUTION REQUIRING CUTTING OF GRASS

PRESENT: Supervisor Kimball, Councilpersons, Hoy, Filipowicz, Didas and Smith

ABSENT: None

Introduced by: Councilperson Didas

Seconded by: Councilperson Hoy

Whereas, the Town Board has received a report from Chad Fabry, Building Inspector that property at **11 Larrigan Crossing, Clarkson, NY** has an unhealthful and dangerous condition, to wit high grass and weeds; and

Whereas, the Town Board has reviewed this report and determined that the allegations contained therein are accurate; and

Whereas, pursuant to Local Law #2-2009, "Removal of Brush, Grass, Rubbish or Weeds and Spraying of Poisonous Shrubs or Weeds Law of the Town of Clarkson" this board may direct the property owner to remedy this condition and if such condition is not remedied within ten (10) days, have the condition remedied by the Town with the cost thereof to be assessed to the property;

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VOTE OF THE BOARD

AYES: Supervisor Kimball, Councilpersons, Hoy, Filipowicz, Didas and Smith

NAYS: None

Unanimously carried

LAWRENCE/SWEDEN WALKER ROAD INTERSECTION

DOT will investigate this intersection. Clarkson Highway crews have already trimmed trees in this location.

VEHICLE FOR BUILDING INSPECTOR

The only vehicle available at this time is white; will wait for grey. B. Viscardi will provide K. Coon pricing information so that lease options can be discussed with Five Star.

08.11.15

MOTION TO ACCEPT CONSERVATION BOARD RESIGNATION

Motion by Councilperson Hoy

Seconded by Councilperson Filipowicz

To accept Delanda Delucia's resignation from the Conservation Board.

Unanimously carried

NOISE COMPLAINTS

C. Fabry received a complaint from a resident on the northeast corner of Woodstock Lane. They would like signs posted stating "No Motorized Vehicles" to hopefully stop kids from riding their motorbikes.

RESOLUTION AUTHORIZING SUPERVISOR TO SIGN AMENDMENT TO CHANGE THE ESTIMATED EXPENDITURE FOR SNOW AND ICE AGREEMENT

PRESENT: Supervisor Kimball, Councilpersons Hoy, Filipowicz and Didas

ABSENT: Councilperson Smith

Introduced by: Councilperson Hoy

Seconded by: Councilperson Didas

WHEREAS, the Town Board has authorized the Supervisor of the Town of Clarkson, County of Monroe, State of New York to sign the amendment to change the estimated expenditure for Municipal Snow and Ice Agreement with NY State DOT. The total adjustment is \$87,399.43 bringing the original estimated expenditure of \$182,657.35 to \$270,056.78.

VOTE OF THE BOARD

AYES: Supervisor Kimball, Councilpersons Hoy, Filipowicz, and Didas

NAYS: None

MOTION TO AUTHORIZE KEITH O'TOOLE TO PROSECUTE DOG CASE

Motion by Councilperson Hoy

Seconded by Councilperson Filipowicz

To authorize Keith O'Toole to prosecute a dog case in Clarkson next week due to R. Olson's absence.

Unanimously carried

MOTION TO PAY DOG CONTROL OFFICER

Motion by Councilperson Filipowicz

Seconded by Councilperson Didas

To pay the Hamlin Dog Control Officer \$12.35 per hour plus mileage to cover Clarkson.

Unanimously carried

PESH WORKPLACE VIOLENCE POLICY

K. Coon worked with a PESH consultant to update our Workplace Violence Policy. This updated policy was reviewed. Councilperson Filipowicz requested that the word agency be changed to municipality. Regarding violations, the August deadlines have already been met. K. Coon is working with PESH to set up required training for workplace violence.

Motion by Councilperson Hoy

Seconded by Councilperson Didas

To update the Workplace Violence Policy in the employee handbook.

Unanimously carried

***see policy attached at end of minutes**

SUPERVISOR REPORTS

Special Districts – A final engineering report has been received regarding the proposed Clarkson-Parma Town Line Road Water District. Petitions will be made available soon for those residents interested in pursuing this water district.

08.11.15

MOTION ACKNOWLEDGING RECEIPT OF SUPERVISOR'S FINANCIAL REPORT

Motion by Councilperson Hoy

Seconded by Councilperson Didas

Acknowledging receipt of Supervisor's Financial Report for July 31, 2015.

Unanimously carried

TOWN CLERK REPORTS

S. Mattison reported a Valley View Drive resident questioned the Town's policy on peddler and solicitor permits. Attorney for the Town, Richard Olson stated that the Town does not have such a policy, however will research the idea.

BUILDING INSPECTOR REPORTS

C. Fabry reported that two more new builds started this week. There was a house fire last week on Ridge Road; investigation is ongoing. Carl Grasta's projects are still very busy.

HIGHWAY SUPT. REPORTS

Recent projects completed include work on Redman Road, drainage and patch work at Hilton schools, oil and stone on Clarkson-Parma Town Line Road in conjunction with the Hamlin Highway Department. Clarkson staff will also work with Hamlin next week to oil and stone Moscow Road. In addition, they have five county roads to oil and stone in Greece as well as milling work on Winton Road. Clarkson will keep the millings.

B. Viscardi also reported on the Gilmore Road pump station which was hit by a car last weekend. The pump was severely compromised and is currently running on a diesel pump at a cost of \$250 per day. He has an estimate of \$51,000 from Siewert for a new pump. Pump replacement process could take approximately 6 to 8 weeks to complete. To date, no citations have been issued for the driver of the vehicle. The Town will be reimbursed for all of its expenses by NYMIR and NYMIR will deal with the driver's insurance company. K. Coon and P. Kimball commented that Brian Baty has been very helpful with this issue.

MINUTES

Motion by Councilperson Filipowicz

Seconded by Councilperson Didas

To approve July 21, 2015, July 28, 2015 and August 6, 2015 minutes.

Unanimously carried

AUDIT—08-01-2015

Motion by Councilperson Hoy

Seconded by Councilperson

To authorize payment of audit 08-01-2015 to include the following:

Vouchers 20150652-20150696; Total \$24,456.66; Gen. \$10,148.05; Hwy. \$10,908.92; SL \$3,399.69

For distribution checks from 30393 – 30431 (check 30392 replaced voided check 30353)

PROPOSED DEVELOPMENT; BROOK FIELD AT CLARKSON

A Letter of Intent was received from Betsy Brugg of Woods Oviatt and Gilman, LLC. Ms Brugg has been retained by Al Spaziano of Alantic Funding and will assist in obtaining the necessary approvals required for the proposed development of a quality mixed-use community called Brook Field at Clarkson.

MOTION CALLING FOR SPECIAL TOWN BOARD MEETING

Motion by Councilperson Hoy

Seconded by Councilperson Didas

To schedule a special town board meeting on August 25, 2015 at 6:00 PM to be held at the Town Hall, 3710 Lake Road.

Unanimously carried

08.11.15

MOTION TO ADJOURN

Motion to adjourn at 7:30 P.M. by Councilperson Hoy
Seconded by Councilperson Filipowicz
Unanimously carried

Respectfully submitted,

Sharon S. Mattison
Town Clerk

Approved 09-08-2015

Workplace Violence

Effective Date: 08/11/2015

Revision Date: 08/11/2015

Workplace Violence Prevention Policy Statement

The Town of Clarkson is committed to the safety and security of our employees. Workplace violence presents a serious occupational safety hazard to our Town, staff, and residents.

Workplace Violence is defined as any physical assault or act of aggressive behavior occurring where a public employee performs any work-related duty in the course of his or her employment including but not limited to:

- an attempt or threat, whether verbal or physical, to inflict physical injury upon an employee;
- any intentional display of force which would give an employee reason to fear or expect bodily harm;
- intentional and wrongful physical contact with a person without his or her consent that entails some injury;
- or stalking an employee with the intent of causing fear of material harm to the physical safety and health of such employee when such stalking has arisen through and in the course of employment.

Acts of violence against any of our employees where any work related duty is performed will be thoroughly investigated and appropriate action will be taken, including involving law enforcement authorities when warranted. All employees are responsible for helping to create an environment of mutual respect for each other as well as clients and visitors, following all policies, procedures and practices, and for assisting in maintaining a safe and secure work environment.

This policy is designed to meet the requirements of New York State Labor Law Art. 2 §27-b and highlights some of the elements that are found within our Workplace Violence Prevention Program. The process involved in complying with this law includes a workplace evaluation that is designed to identify the risks of workplace violence to which our employees could be exposed. Activities that are required by the Law include but are not limited to:

- evaluating the physical environment;
- developing the Workplace Violence Prevention Program; and
- reviewing workplace violence incident reports at least annually to identify trends in the types of incidents reported, if any, and reviewing the effectiveness of the mitigating actions taken.

All employees will participate in the annual Workplace Violence Prevention Training Program. The goal of this policy is to promote the safety and well-being of all people in our workplace. All incidents of violence or threatening behavior will be responded to immediately upon notification. All personnel are responsible for notifying the contact person designated below of any violent incidents, threatening behavior, including threats they have witnessed, received, or have been told that another person has witnessed or received.

Designated Contact Person: Paul Kimball

Title: Town Supervisor

Phone: (585)315-0576

E-mail: paul.kimball@clarksonny.org